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Dear Parents and Carers,

## ***Our school needs you!!! We are looking for a new Parent Governor!***

The governing body is responsible for both the conduct of the school and for promoting high standards. The governing body carries out its role by setting the vision for the school and then ensuring that the school works efficiently and effectively towards achieving its vision. It does this by building a thorough knowledge of the school and its community, by both supporting and constructively challenging the school, and by ensuring accountability and compliance. The governing body of our school is made up of parent governors, staff governors and community governors.

A vacancy has arisen for a new governor on our governing body. **This needs to be a parent/carers** with a desire to support the school. The governing body is asking you to put yourself forward if you feel you can bring added value to our governing body. If the school receives more than one nomination, then a ballot will be held. We are also continuing to look for a community governor and so if you know of anyone who may be interested in this role, please let us know.

Governors need not be experts in the field of education. What they do need is an interest in the school and in the welfare of our children and the time and willingness to get involved. The skills you have can be very useful to the governing body. The governing body is always looking for governors who have expertise in finance, HR, facilities management, data analysis or some experience in any sector of education. If you are someone with the required experience, would you consider applying? Governors also need what is known as 'soft skills' – the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question, and to make connections between different types of information. All governors are expected to be able to read straightforward budget reports and data on school standards.

Our governing body expects governors to:

- attend 6 termly meetings of the full governing body
- take on the role of a link governor in a specific aspect of school life
- visit the school formally for monitoring purposes at least 3 times a year
- commit to attend training courses, perform additional research as required and take part in monitoring within a designated area of the school



In return, our governing body commits to:

- provide you with a structured induction
- provide access to quality training
- provide you with an experienced governor as mentor
- provide informal feedback on your contribution to the governing body on a bi-annual basis

If you would like to find out more about how you can contribute to governance at our school, please email [c.woods@bigginhillps.com](mailto:c.woods@bigginhillps.com) with your contact details and the chair or another member of the body will arrange a time for a conversation.

Yours sincerely,



Hannah Freeman  
Headteacher and Designated Safeguarding Lead

