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Dear Parents and Carers

## *Recording Live Lessons*

I am writing to you to inform you that we have decided that we will NOT be recording live lessons for the purpose of children watching them at a later time.

Several parents and carers have raised concerns and objections about this - all of which are valid.

That said, we know that some parents have found pre-recorded material useful and staff have been asked to provide some pre-recorded teaching materials to go with some lessons. We are already using white rose teaching videos to good effect and staff are thinking about other ways in which pre-recorded content can be made available whilst keeping workload for staff manageable.

We do need to let all parents and carers know that it is considered to be best practice from a safeguarding point of view to record all live lessons where there is only one staff member present. These recordings will be stored securely and will then be destroyed after a period of time. This is an additional step to ensure the safety of children and staff. We are investigating how to do this to ensure that we are GDPR compliant and we will let you know before this practice begins. Please rest assured that these videos will not be used for any other purpose.

We also wanted to let you know that in response to parental feedback - one live lesson on a Friday will include some more relaxed "social time" for the children. This may take various forms and I am leaving it up to teachers to manage this as they see fit, but we hope that children will enjoy a more relaxed end to the week.

Please do get in touch if you have any questions in relation to this or any other matter.

I hope that you have a lovely weekend.

Best wishes,

Hannah Freeman

Acting Head Teacher and Designated Safeguarding Lead

