

The Six **GOLDEN** Rules of Safeguarding at BHPS



- 1) Always assume that it could happen here!
- 2) Always act in the best interest of the child
- 3) Always act on a concern - however small - it could be a small piece of a bigger puzzle!
- 4) Act quickly - inform the DSL
- 5) Record any concerns fully and accurately
- 6) Follow up!





WHO SHOULD YOU CONTACT IF YOU HAVE A CONCERN?

Who is the concern about?a childa staff memberthe headteacher
Who do I contact?	Any DSL: Hannah Freeman, Kath Sargeant or Kate Lawrence	The Headteacher only - Hannah Freeman	Chair of Governors
What if they can't be contacted or I feel that it has not been looked into well enough?	Chair of Governors	Chair of Governors	LADO
Ahhh! I still can't contact anyone or I don't feel like it's been dealt with. Who next?	LADO	LADO	Police
Remember....	Ultimately the LADO and the police could also be called	NEVER speak to another member of staff about a concern regarding another staff member - only the headteacher	
	Always record your concerns fully and accurately. Use <i>My Concern</i> if your concern is about a child and a <i>Low Level Concern Form</i> or <i>Allegations Form</i> if your concern or allegation is about a member of staff.		