



COVID-19 VISITOR GUIDELINES

Biggin Hill Primary School is asking for the support and understanding of our visitors in helping us minimise the risk of COVID-19.

Biggin Hill Primary School continues to take guidance from Public Health England and SCRC. Taking this into account, we are now limiting access to the site to essential visitors only. If you have been contacted by the school to visit then your visit has been deemed essential. If you are unsure as to whether your proposed visit is considered essential, please email the School Reception, admin@bigginhillps.com.

If your visit to Biggin Hill is an essential one, we would nevertheless ask that you refrain from visiting if:

- you have travelled from or transited through any of the countries or areas that are currently on 'lockdown' in the past 14 days or from a country that leads to a period of quarantine
- you have been contacted by the track and trace system and are in your isolation period
- you have developed a fever (above 37.8C) or a new, continuous cough or a change to or loss of sense of smell or taste within the last seven days.
- anyone in your household is required to self-isolate in accordance with Government guidelines.

Along with all members of the Biggin Hill community, any visitors to the School should wash their hands with soap and water before leaving home and once they arrive at Biggin Hill. Gel hand sanitiser will also be available on arrival and throughout your visit.

You will be required to sign in using our digital system in the main reception. This is required not only for safeguarding purposes but also in the event we need to contact you following a confirmed case of Covid-19 in school at the time of your visit.

On arrival a member of staff will ensure you know where your visit will take place, where to access toilets and who to speak to if you have any concerns during your visit.

During your visit you must adhere to the school's risk assessment. You will be provided with a copy prior to your visit.