IMPORTANT CONTACTS



Our Designated Safeguarding Lead (DSL) is:

Mrs Freeman

Headteacher and

Designated Safeguarding Lead

h.freeman@bigginhillps.com



Our Deputy Safeguarding Leads (DSL) are:

Mrs Lawrence
Deputy Headteacher,
Inclusion Lead and
Deputy Safeguarding Lead
k.lawrence@bigginhillps.com



Mrs Sargeant
Family Liaison, Mental Health Lead
and Deputy Safeguarding Lead
k.sargeant@bigginhillps.com



If you are concerned about the safety or wellbeing of any child please contact one of us immediately.



School hours: 01959 575846

A good practice guide for colleagues, visitors and volunteers to Biggin Hill Primary School

Please do not use mobile phones on school premises except in designated areas.

Keep this with you for quick reference

Safeguarding is our #1 priority every day.

BHPS SAFEGUARDING

GUIDE

Produced by the Safeguarding Team at:

Biggin Hill Primary School

Old Tye Avenue, Biggin Hill,
Bromley
TN16 3LY
Tel: 01959 575846
Email: admin@bigginhillps.com



BHPS SAFEGUARDING GUIDE

Safeguarding is our #1 priority every day.

SIGNS OF ABUSE

Neglect

Protuberant abdomen Anaemia Shoes too small Inadequately clothed Underweight or Overweight Dirty clothes Poor hygiene

Physical

Frequent bouts of gastroenteritis

Burns/scalds Fractures Slap or bite marks Bruises around the face or head Repeat injuries Unaccounted for injuries

Sexual

Drawing sexually explicit pictures Urinary tract infection Eating disorders Makes sexual approaches towards other children Fear of being alone Excessively affectionate or sexual Detailed sexual knowledge inappropriate to their age

Emotional

Isolations within the family Victimisation Humiliation Rejection Lack of discipline and positive parenting Lack of warmth and praise Lack of physical interaction Persistent lack of affection

What to do if a child makes a disclosure

BECEINE:

'suoi3sənb shock or disbelief. Do not ask leading or probing Listen to what the child is telling you. Do not show

REASSURE:

help will be informed. and explain to the child that the people who can done the right thing. Never promise confidentiality Reassure the child calmly and gently that they have

KECOKD:

Safeguarding Lead immediately. accurately. Give this to the Designated dates and places etc. should be recorded possible. Specific facts relating to named people, spoken by the child should be used as much as while it is fresh in your mind. The actual words Record what the child has told you straight away

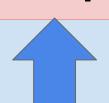
EPORT:

else other than a Designated Safeguarding Lead. Protection Policy. Do not discuss this with anyone discuss your concerns. They will follow the Child approach a Designated Safeguarding Lead to Prompt action is paramount. Immediately but it is your responsibility to report your concerns. It is not your responsibility to investigate further

to the Headteacher be reported directly member of school staff should Any concerns relating to a

PROCEDURES CHILD PROTECTION

disclosure is made. Procedures to follow when a



Initial disclosure from child



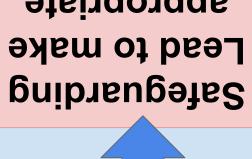
disclosed Precise note to be made of what was



<u>ylətsibəmmi</u> Report to Designated Safeguarding Lead



confirmed decided and forward to be Proposed way



necessary referral if appropriate Lead to make

Designated Safeguarding Lead Mrs Freeman, Headteacher and confact us and ask to speak to: not promoting British Values, please extremist views or feel that the school is Should you be concerned about