



# Playground Supervision of Children Policy

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Person(s) Responsible: Headteacher

Formally adopted by the Governing Body: November 2023

Review date: November 2024

***This policy also applies to the Early Years Foundation Stage (EYFS)***

## Purpose

To provide guidance for all adults supporting children in school on their duties and obligations in regard to the supervision of children when they are on the playground.

## Key responsibilities

The Headteacher will:

- Ensure adequate staff are timetabled to supervise
- Ensure all staff are aware of their responsibilities whilst on duty
- Ensure this policy is shared with all adults supporting children in school
- Review and evaluate this policy annually

All adults will:

- Ensure they know where and when they are due to supervise children in the playground and arrive in a prompt timely fashion
- Support the implementation of this policy at all times
- Report any concerns about supervision to the Headteacher
- Supervise games on the playground facilitating children to set games up and play on their own

Parents/Carers will:

- Respect the arrangements made for the supervision of children on the playground
- Discuss any concerns over incidents during playground activities openly and constructively with a member of staff

## Key principles

Playground supervision needs to:

- Be mobile. Adults position themselves in places that ensure all areas of the playground are covered and not remain in one place. Supervisors are encouraged not to talk to each other unless it is directly related to an immediate supervision issue
- Be responsive. Children may be doing a range of different activities that involve a different approach to supervision. The playground may be different on a day to day basis that can affect the style of supervision
- Support social interaction of children through reminding children of behaviour expectations and providing a role model for all children
- Support children's play by initiating and setting up playground games for groups of children
- Ensure the safety of all children at all times

## Equipment and games

All adults on duty must ensure that all equipment provided for children to use on the playground is appropriate for the age of the children and is safe to use. Adults should support children in the correct use of the equipment, modelling its use where possible. If children are not using equipment appropriately they must be reminded of how to use the equipment. If the inappropriate use continues the equipment should be removed and the child sent to the DHT's office.

Children should be given the opportunity to engage in a range of games and activities whilst on the playground. Adults on the playground should engage in games and activities with children encouraging good social interaction and supporting children's physical skill development. Where the equipment is broken or lost staff should inform PE Lead and site manager. The site manager will ensure that the equipment is made safe or removed.

## Behaviour

Children's behaviour should be managed in line with the school behaviour policy. A positive approach to behaviour management should always be taken. Whole school systems for rewards must be used to recognise positive behaviour. In cases where behaviour is not positive children must be spoken to in a respectful way and any necessary sanctions must follow the school behaviour policy. In cases where the behaviour cannot be managed on the playground children must be sent to the DHT's office.

## Safety

The safety of children is paramount in school. Periods when the children are on the playground are such that children are at greater risk of injury. Adults must ensure the playground and all equipment is safe before use. If at any time the environment becomes unsafe adults must make adjustments to ensure safety is maintained.

Adults must ensure they complete their timetabled duty arriving on the playground on time. If adults are not on duty when timetabled this must be reported to the Headteacher. If there is a reason why an adult cannot complete their duty, for example attending a course off site, they must inform the AHT to make arrangements for their duty to be covered as soon as the absence from duty is known.

Whilst on the playground children may disclose a safeguarding concern or an adult may observe a safeguarding concern. Normal procedure would apply in this instance. If the child is not at risk of significant harm immediately then after duty a cause for concern form should be completed and given to the DSL. If the adult feels the child is at risk of significant harm immediately then the DSL must be informed straight away.

## First Aid

Basic first aid equipment is available on the playgrounds and minor injuries can be dealt with quickly by adults on the playground. If an injury occurs that needs a higher level of first aid treatment children must be sent/taken to the school office with a brief description of the injury and how it occurred.

## Wet Play

During wet play, staff timetabled for duty will provide supervision inside:

Early Years: 2 members of staff

Year 1: 1 member of staff

Year 2: 1 member of staff

Year 3 & Year 4: 2 members of staff

Year 5 & Year 6: 2 members of staff.

Provision will be made in the classrooms to ensure children have engaging activities including art, crafts, board games and construction i.e. Lego.

A first aid trained member of staff will always be available in each building as per the normal duty rota.